

2. Look at the subjects you are eligible for and consider the following:
  - ▶ Which of these subjects are pre-requisites into following teaching periods – prioritise doing these subjects as it is these subjects that will allow you to progress (for example, choosing to do SOCF111 over BLOH111 will not support course progression)
  - ▶ Is there a co-requisite? Co-requisites must be done in conjunction with each other (failure to plan to do so may see you withdrawn from a subject that requires a co-requisite that you have not enrolled into)
  - ▶ Have you completed the previous Semester Blocks before moving on to the next?
3. Read through the subject outlines to help you determine what type of study load you are looking at for each subject. This can be really helpful as a subject outline will tell you how many assessment pieces there are, whether there is an attendance requirement and help you plan your study load.
4. Log into the Student Portal and head to Timetable Explorer and play around with the timetable options. Timetable Explorer will generate a mock timetable for you so you can see what your week to week schedule will look like throughout a Semester.
5. If you are looking at enrolling into an online subject, check out the Schedule of Online Subjects. This will tell you what monthly intake each subject will be offered as not all subjects are offered every month.
6. Make a final decision on which subjects would be most suitable for you to complete given the above and enrol early to secure your preferred timetable.

### How do I enrol into subjects?

You can enrol into the subjects you've chosen by logging into the **Student Portal** and going to the 'Manage Enrolments' section. Click on the green button that says 'New Teaching Period Enrolment' and the following page should ask which campus you're from, what Teaching Period (or semester) you are looking to enrol into and what your Payment Intentions are. The following page should give you the option to choose subjects, times and complete your enrolment.

## Contact us

### Student Services

- ☎ 1300 462 887 (choose option 2)
- ✉ [student.services@endeavour.edu.au](mailto:student.services@endeavour.edu.au)

### Student Assistance Program (SAP)

- ☎ 1800 336 207 (Confidential counselling 24/7)
- 🔍 [accesseap.com.au](http://accesseap.com.au)



ENDEAVOUR  
College of  
Natural Health

# Course Progression FAQs

[endeavour.edu.au](http://endeavour.edu.au)

Australian College of Natural Medicine Pty Ltd (ACNM) trading as  
Endeavour College of Natural Health HEP: PRV12070 | CRICOS: 00231G - NAT

Connect with **Student Services**

If you have any challenges creating a Course Progression Plan or enrolling, email [courseprogression@endeavour.edu.au](mailto:courseprogression@endeavour.edu.au) or [student.services@endeavour.edu.au](mailto:student.services@endeavour.edu.au) for some advice.

## What is Course Progression?

Course progression allows you to stay on track with your studies and gives you a good snapshot of where you are and what may still be required to be completed as you progress through to course completion. As a student, there may be times where you are juggling study and life commitments and request to change from a full-time study load to a part-time study load – maintaining your course progression will ensure you can continue to plan your studies and complete the degree in the recommended academic progression timeframes.

Most courses have defined underpinning knowledge and it is important that subjects be taken in the correct order as nominated in the course structure. As a general rule, students are expected to complete all subjects in the current year before proceeding to enrol in the next year of study, although subjects where a student has failed may be carried over.

Student's course progression through to graduation is dependent upon the student re-enrolling in the correct sequence of subjects and successful completion of all relevant subjects as listed in the course structure.

### What is the correct sequence I should be following in order to stay in progress?

To ensure that you maintain good academic progression, it is always best to follow a Course Structure down the list (you can find a Course Structure on the Endeavour website – under Courses/Course Structure). The Course Structure is planned in a way that builds on your knowledge and ensures you have the relevant understanding and skills to successfully progress through the course.

The timetables for each semester are also built to ensure that all subjects within each 'semester' block do not clash. If you take a subject from 'Semester 1', 'Semester 2' and 'Semester 3', you may have clashes within your timetable. A timetable that has a range of subjects across different teaching period indicates that you are out of progression and this may limit correct progression in the future.

### What is a pre-requisite?

A pre-requisite is a specific course or subject that you must complete before you can progress to another subject. This is to ensure you have a sufficient understanding of the academic material required for the next subject. For example, you must successfully complete BIOH111 Human Biological Science 1 in order to be eligible to move into BIOH122 Human Biological Science 2. The results of your pre-requisite subject must be released prior to the first day of your next subject.

### What is a co-requisite?

A co-requisite is a specific subject that must be undertaken at the same time as another subject. The 'same time' means that the results of the co-requisite subject must be released on the same day, or prior to, the results of the primary subject. Co-requisite subjects support the content in another subject and will help with your knowledge and understanding. For example, SOCQ121 Foundations of Critical Enquiry is a co-requisite to NMDF121 Foundations of Human Nutrition. Failure to plan to complete co-requisite subjects in the same teaching period will result in withdrawal from the primary subject (in this instance, if you are enrolled in NMDF121 without also being enrolled in SOCQ121, you will be withdrawn from NMDF121).

### What is the difference between a part time and full time study load?

Every subject pertains to a certain study load percentage, for example subject BIOH111 Human Biological Science 1 is a percentage of 25%. A student who is studying at a load of 50% or more is considered a part time student. A student who is studying a load of 75% or more is considered a full time student.

The load and rate that you study at will determine how soon you will be eligible to graduate from your studies. For example, a student who is studying Naturopathy at a 50% study load per semester will finish their studies in 8 years.

### How long have I got to complete my studies in total?

The maximum length of enrolment time you have varies, depending on which qualification you are studying as per the below –

- Acupuncture – up to 10 years from initial enrolment
- Complementary Medicine – up to 7.5 years from initial enrolment
- Myotherapy – up to 7.5 years from initial enrolment
- Naturopathy – up to 10 years from initial enrolment
- Nutrition and Dietetic Medicine – up to 7.5 years from initial enrolment

### If I have any problems creating a Course Progression Plan, who can I contact?

If you need assistance to create a progression plan or you're having trouble choosing your subjects for the following semester, email [courseprogression@endeavour.edu.au](mailto:courseprogression@endeavour.edu.au) for advice or book a consultation via the LMS.

## How to plan your progression

### What resources do I need to plan?

To help you plan, it's best if you have the following on hand:

- On Campus Calendar
- Online Calendar
- Schedule of Online Subjects
- A Course Structure
- Access to Subject Outlines – [endeavour.edu.au/subject-outlines](http://endeavour.edu.au/subject-outlines)
- Access to the Student Portal so you can find:
  - ▶ Academic History
  - ▶ Timetable Explorer (timetable for following semesters)
  - ▶ Manage Enrolments (to enrol your chosen subjects)

### How do I choose subjects?

Take a blank Course Structure and head to the Student Portal and find your Academic History. Cross off all the subjects that you have successfully completed on a Course Structure – this will give you a clear idea of what subjects you have left to do.

1. Look at the pre-requisite column on the Course Structure and again, cross off the subjects you have completed – this should clearly show you which subjects you've met the pre-requisite requirements. This will allow you to see the subjects you are eligible to complete.